

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**December 10, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor
Anthony Peters	Councillor
Ernest Peters	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Carol Gabriel	Deputy Chief Administrative Officer/ Recording Secretary
Byron Peters	Director of Planning and Development
Fred Wiebe	Director of Utilities
Doug Munn	Director of Community Services
Jennifer Batt	Interim Director of Finance
Dave Fehr	Director of Operations
Don Roberts	Zama Site Manager

ALSO PRESENT: Greg Newman, Mackenzie Applied Research Association
Members of the public

Minutes of the Regular Council meeting for Mackenzie County held on December 10, 2019 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 19-12-743 MOVED by Deputy Reeve Sarapuk

That the agenda be approved with the following additions:

- 4. a) Greg Newman, Mackenzie Applied Research Association – Request for Letter of Support
- 9. a) Fort Vermilion Santa Claus Parade

CARRIED

**MINUTES FROM
PREVIOUS
MEETING:**

- 3. a) Minutes of the November 26, 2019 Budget Council Meeting**

MOTION 19-12-744

MOVED by Councillor Wardley

That the minutes of the November 26, 2019 Budget Council Meeting be adopted as presented.

CARRIED

- 3. b) Minutes of the November 27, 2019 Regular Council Meeting**

MOTION 19-12-745

MOVED by Councillor Bateman

That the minutes of the November 27, 2019 Regular Council Meeting be adopted as presented.

CARRIED

- 3. c) Business Arising out of the Minutes**

None.

DELEGATIONS:

- 4. a) Greg Newman, Mackenzie Applied Research Association – Request for Letter of Support (10:00 a.m.) (ADDITION)**

MOTION 19-12-746
Requires Unanimous

MOVED by Councillor E. Peters

That a letter of support be provided to the Mackenzie Applied Research Association for their Western Grains Research Foundation grant application for an Agronomy Building and that the County support an extension to their current lease agreement.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS:

- 6. a) None**

**GENERAL
REPORTS:**

7. a) CAO & Director Reports for November 2019

MOTION 19-12-747

MOVED by Deputy Reeve Sarapuk

That the CAO & Director reports for November 2019 be received for information.

CARRIED

**GENERAL
REPORTS:**

**7. b) Disaster Recovery Program (DRP) Updates
(Standing Item)**

No update.

**AGRICULTURE
SERVICES:**

8. a) None

**COMMUNITY
SERVICES:**

9. a) Fort Vermilion Santa Claus Parade (ADDITION)

MOTION 19-12-748
Requires Unanimous

MOVED by Councillor Braun

That the Fort Vermilion Santa Claus Parade be received for information.

CARRIED

FINANCE:

10. a) Bylaw 1162-19 Short Term Borrowing

MOTION 19-12-749
Requires 2/3

MOVED by Councillor Bateman

That first reading be given to Bylaw 1162-19, being a bylaw authorizing the short-term borrowing of funds with ATB Financial.

CARRIED

MOTION 19-12-750
Requires 2/3

MOVED by Councillor Braun

That second reading be given to Bylaw 1162-19, being a bylaw authorizing the short-term borrowing of funds with ATB Financial.

CARRIED

MOTION 19-12-751

MOVED by Councillor Jorgensen

Requires Unanimous

That consideration be given to go to third reading of Bylaw 1162-19, being a bylaw authorizing the short-term borrowing of funds with ATB Financial, at this meeting.

CARRIED UNANIMOUSLY

MOTION 19-12-752
Requires 2/3

MOVED by Councillor Bateman

That third reading be given to Bylaw 1162-19, being a bylaw authorizing the short-term borrowing of funds with ATB Financial.

CARRIED

FINANCE:

10. b) Unrecoverable Taxes – Write off Taxes Tax Roll #411267

MOTION 19-12-753
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That the 2019 penalties in the amount of \$14,291.47 on Tax Roll #411267 be reversed.

CARRIED

MOTION 19-12-754
Requires 2/3

MOVED by Councillor Braun

That taxes in the amount of \$92,056.73 for Tax Roll #411267 be written off as unrecoverable.

CARRIED

FINANCE:

10. c) Investing Canada – Community Initiatives Grant Application

MOTION 19-12-755
Requires 2/3

MOVED by Councillor Bateman

That the 2019 budget be amended to include the Community Initiatives project in the amount of \$103,000, with 50% funding coming from Investing Canada – Community Initiatives grant, and 50% funding from Regional Economic Development Initiative (REDI).

CARRIED

OPERATIONS:

11. a) None

UTILITIES: 12. a) None

PLANNING AND DEVELOPMENT: 13. a) **Bylaw 1163-19 Lane Closure Plan 142 0594, Block 34, Lot 8 and Lot 9 (La Crete)**

MOTION 19-12-756 **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1163-19 being a Road Closure Bylaw to close the land between Plan 142 0594, Block 34, Lot 8 and Lot 9 for the purpose of consolidation, subject to a ten foot fenced walkway and public hearing input.

CARRIED

PLANNING AND DEVELOPMENT: 13. b) **La Crete Area Structure Plan (Review)**

MOTION 19-12-757 **MOVED** by Councillor Braun

That Alberta Transportation be invited to attend a Council meeting to discuss highway accesses.

CARRIED

MOTION 19-12-758 **MOVED** by Councillor Wardley

That the Rural Municipalities of Alberta (RMA) Resolution 15-19F Provincial Highway Access and Setback Authority be brought to the January 14, 2020 council meeting for review.

CARRIED

ADMINISTRATION: 14. a) **Bylaw 1161-19 Honorariums & Expense Reimbursement**

MOTION 19-12-759 **MOVED** by Councillor Braun
Requires 2/3

That third reading be given to Bylaw 1161-19 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members.

CARRIED

Reeve Knelsen recessed the meeting at 10:55 a.m. and reconvened the meeting at 11:08 a.m.

TENDERS: 5. a) Blumenort Waste Transfer Station Caretaking

MOTION 19-12-760 **MOVED** by Councillor Jorgensen

That the Blumenort Waste Transfer Station Caretaking – Request for Proposals be opened.

CARRIED

Proposals Received

Jacob & Susan Doerksen	\$1,700.00 per month
Proposal 2	Required documents not included.
John Krahn	\$1,512.00 per month
Ron Lambert	\$1,400.00 per month

MOTION 19-12-761 **MOVED** by Councillor Jorgensen

That administration review the Blumenort Waste Transfer Station Caretaking – Request for Proposals based on the Evaluation Scoring criteria prior to awarding.

CARRIED

TENDERS: 5. b) Rocky Lane Waste Transfer Station Caretaking

MOTION 19-12-762 **MOVED** by Deputy Reeve Sarapuk

That the Rocky Lane Waste Transfer Station Caretaking – Request for Proposals be opened.

CARRIED

Proposals Received

John Krahn	\$1,620.00 per month
Ron Lambert	\$1,400.00 per month

MOTION 19-12-763 **MOVED** by Councillor Wardley

That administration review the Rocky Lane Waste Transfer Station Caretaking – Request for Proposals based on the Evaluation Scoring criteria prior to awarding.

CARRIED

ADMINISTRATION: 14. b) **Agricultural Land Expansion (County Land Use Proposal)**

MOTION 19-12-764 **MOVED** by Councillor E. Peters

That the letter to the Minister of Environment and Parks be sent as amended regarding the agricultural land expansion (County Land Use Proposal) and that a letter be sent to neighbouring municipalities and First Nations outlining the benefits that Mackenzie County feels exists for the region.

MOTION 19-12-765 **MOVED** by Deputy Reeve Sarapuk

That Motion 19-12-764 be TABLED to the next meeting.

DEFEATED

MOTION 19-12-764 **MOVED** by Councillor E. Peters

That the letter to the Minister of Environment and Parks regarding the agricultural land expansion (County Land Use Proposal) be redrafted and that a letter be drafted to neighbouring municipalities and First Nations outlining the benefits that Mackenzie County feels exists for the region and that the letters be brought back to the December 18, 2019 Budget Council meeting for review.

CARRIED

Reeve Knelsen recessed the meeting at 12:31 p.m. and reconvened the meeting at 1:06 p.m.

ADMINISTRATION: 14. c) **Smoke Hazard Letter – Template**

MOTION 19-12-766 **MOVED** by Councillor Driedger

That the smoke hazard letter be TABLED until a response is received from the Minister.

DEFEATED

MOTION 19-12-767 **MOVED** by Councillor Jorgensen

That the smoke hazard letter be approved as per Option 1.

CARRIED

Reeve Knelsen recessed the meeting at 1:46 p.m. and reconvened the meeting at 1:57 p.m.

MOTION 19-12-768 **MOVED** by Councillor Wardley

That, in order to protect our residents and all citizens that use public roadways from smoke, Administration research all legal options and possible Municipal Government Act amendments which would allow the municipality to pass a bylaw that would restrict open-air burning without a provincial permit within the white zone and within 2 kilometers of a major roadway within our boundaries; and that Mackenzie County continue lobby the province for year round provincial permitting.

CARRIED

ADMINISTRATION: **14. d) Motions Requiring Northern Alberta Elected Leaders (Member Approval)**

MOTION 19-12-769 **MOVED** by Councillor Wardley

That Mackenzie County support the three motions of the Northern Alberta Elected Leaders intended to promote the north.

CARRIED

ADMINISTRATION: **14. e) Strategic Planning Session**

MOTION 19-12-770 **MOVED** by Councillor A. Peters

That the 2020 Strategic Planning Session be held on March 5, 2020.

CARRIED

ADMINISTRATION: **14. f) Zama Town Hall Meeting**

MOTION 19-12-771 **MOVED** by Councillor Jorgensen

That a town hall meeting be held in Zama on December 16, 2019.

CARRIED

ADMINISTRATION: 14. g) Caribou Update (Standing Item)

MOTION 19-12-772 MOVED by Councillor Jorgensen

That the Caribou Update be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS: 15. a) Council Committee Reports (verbal)

MOTION 19-12-773 MOVED by Councillor Cardinal

That the Council Committee reports be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS: 15. b) Municipal Planning Commission Meeting Minutes

MOTION 19-12-774 MOVED by Councillor Driedger

That the Municipal Planning Commission meeting minutes of October 31, 2019 and November 21, 2019 be received for information.

CARRIED

INFORMATION / CORRESPONDENCE: 16. a) Information/Correspondence

MOTION 19-12-775 MOVED by Councillor Jorgensen

That the information/correspondence items be received for information.

CARRIED

TENDERS: 5. a) Blumenort Waste Transfer Station Caretaking

MOTION 19-12-776 MOVED by Councillor Jorgensen

That the Blumenort Waste Transfer Station Caretaking – Request

for Proposals be awarded to the lowest qualified bidder.

CARRIED

TENDERS:

5. b) Rocky Lane Waste Transfer Station Caretaking

MOTION 19-12-777

MOVED by Deputy Reeve Sarapuk

That the Rocky Lane Waste Transfer Station Caretaking – Request for Proposals be awarded to the lowest qualified bidder.

CARRIED

CLOSED MEETING:

17. Closed Meeting

MOTION 19-12-778

MOVED by Deputy Reeve Sarapuk

That Council move into a closed meeting at 3:09 p.m. to discuss the following:

17. a) Town of Rainbow Lake Revenue Sharing Agreement (s. 21, 24)

CARRIED

The following individuals were present during the closed meeting discussion. (MGA Section 602.08(1)(6))

- All Councillors
- Len Racher, Chief Administrative Officer
- Carol Gabriel, Deputy Chief Administrative Officer
- Byron Peters, Director of Planning & Development
- Fred Wiebe, Director of Utilities
- Don Roberts, Zama Site Manager

MOTION 19-12-779

MOVED by Councillor A. Peters

That Council move out of a closed meeting at 3:34 p.m.

CARRIED

17. a) Town of Rainbow Lake Revenue Sharing Agreement

MOTION 19-12-780

MOVED by Deputy Reeve Sarapuk

That the revenue sharing agreement with the Town of Rainbow Lake be approved as presented.

CARRIED

MOTION 19-12-781

MOVED by Councillor Wardley

That a letter be sent to the Minister of Energy regarding industry lease renewals.

CARRIED UNANIMOUSLY

NOTICE OF MOTION: 18. a) None

NEXT MEETING DATE: 19. a) Next Meeting Dates

Budget Council Meeting
December 11, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Budget Council Meeting
December 18, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
January 14, 2020
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 19-12-782 **MOVED** by Councillor Jorgensen

That the Council meeting be adjourned at 3:36 p.m.

CARRIED

These minutes were approved by Council on January 14, 2020.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Lenard Racher
Chief Administrative Officer

